

Scrutiny Inquiry Project Outline Template

OVERVIEW AND SCRUTINY REVIEW - PROJECT OUTLINE

Review Topic:

CCTV PROVISION IN CHORLEY

Objectives:

To undertake a thorough review of the CCTV system operated in Chorley in order to inform future CCTV provision.

To provide options for future systems from “gold plated” through to minimal/no CCTV provision – with information on likely impact as well as an overall preferred option.

Desired Outcomes:

One recommended level of CCTV provision and a CCTV system for the future which takes into account the impact of surveillance for the Council, the police, partners and residents, balanced alongside the budget implications for the Council.

Terms of Reference:

The task group will consider information and hear evidence under the following areas in order to inform the final report and recommendations to Executive Cabinet:

- background information on the current system – infrastructure, capital and revenue costs, maintenance issues, coverage and staffing levels.
- the results of the audit being undertaken on the effectiveness of the CCTV system – activity/operational hours/outcomes, etc
- technical and financial information about different CCTV systems (with different levels of coverage) on the market and the impact of reduced hours of coverage, or reduced numbers of cameras
- comparative information from other authorities where available -either with different service levels or with similar demographics/levels of crime
- consider other aspects of CCTV – eg the benefits in serious crime cases; prevention of escalation of criminal activity; benefits to the town centre economy and radio links for businesses.

- the views of stakeholders eg police, RSLs, town centre businesses, the public and parishes which have CCTV cameras installed and run by the Council

Equality and diversity implications:

Risks:

That the full benefits of CCTV are not measurable

Venue(s):

Town Hall but with a site visit to Chorley's CCTV system at the Police Station

Timescale:

Start: start 27 January 2014

Finish: completion April 2014

Information Requirements and Sources:

Documents/evidence:

- Report to O & S Committee on 9 January 2014 on current provision
- Draft Policy on Overt CCTV Surveillance
- Results of internal audit report on CCTV effectiveness, due March 2104

Witnesses: (who, why?)

- Police – key partner in terms of provision of infrastructure and use of CCTV images
- RSLs, possibly CCH and Places for People
- Town centre business representatives eg Chamber of Commerce including links to town centre radio provision
- Representative from another local authority about their system eg West Lancs, a comparison with Ormskirk as town of similar size and crime levels.

Consultation/Research: (what, why, who?)

- Technical information about other systems and their purchase/running costs
- Public views – survey results on public perception
- Written views of parish/town councils which have CCTV cameras monitored centrally

Site Visits: (where, why, when?)

- Chorley CCTV station
- Possibly another CCTV station – to be reviewed - possibly West Lancs

Officer Support:**Lead Officer: Simon Clark****Democratic &
Member Services Supportr: Carol
Russell/Dianne Scambler****Likely Budget Requirements:****Purpose £****Total** _____**Provisional meetings planner**

27 January 2014	Scoping of review
18 February 2014	Interviews with key partners (question setting to be done in advance of this meeting)
25 March 2014	Technical and other information on alternative systems
8 April 2014	Bring information together for final report and recommendations